

GUIDELINES FOR WMCS COVID-19 RESPONSE FUND

PURPOSE:

The Distribution Committee acts on behalf of the Board of Directors of West Marin Community Services in the disbursement of designated funds for the general social, health, safety, and human needs of the West Marin community. It is dedicated to providing emergency and protective care and to keep people independent, with particular concern for low-income children and families and the elderly.

CRITERIA FOR GRANTS

1. West Marin resident for minimum of six months
2. Low income—30% AMI or lower
3. Request must be **for rent and other needs** for which funding is not readily available elsewhere. (Distribution Committee will refer to other resources if applicable.)

APPLICATION

Applicants, their representative, or an agency must fill out and sign the grant form. Applicants must also sign the form if someone else fills it out.

DOCUMENTS NEEDED:

1. Last month income
2. Proof of crisis
3. Rent agreement

PAYMENT

1. Applications must be made in advance of expenditure; no requests will be considered after the fact.
2. Applicants will not be paid directly. Funds will be sent to the provider of services. An original invoice is required.

CONFIDENTIALITY

All information is confidential.